

Gentle Spirit Horses Rescue & Sanctuary Policy & Procedure Manual



Equine Donation Policy

Effective Date: 1/1/2011
Last Modified: 03/20/2014

POLICY

Gentle Spirit Horses Rescue & Sanctuary, Inc.'s (GSH) policy is to accept donations of equines from their owners.

PROCEDURE

GSH accepts horses, donkeys, mules, ponies, and miniature horses.

GSH requires that all donated equines have the following:

1. A current, negative Coggins test. A current test is one performed within twelve (12) months of the date of intake. If the equine's owner is unable to provide a current, negative Coggins test GSH may waive this requirement upon a unanimous vote of the officers.
2. A complete health history or veterinary records documenting vaccination history, dates of any dental work, and description of any treatment for illnesses or injuries.
3. A completed and signed donation contract. By signing, the donor agrees that he/she is giving up all rights to the equine and transferring the equine to GSH. The donor also agrees that there are no outstanding liens against the equine.
4. A halter and lead rope. Any additional tack & supplies donated with the equine will remain the property of the equine and be offered to an adoptive home as long as they are in good condition.

GSH cannot accept an equine who has EIA as a donation.

GSH can refuse the donation of any equine for any reason at any time until the equine is in the care of a GSH location or foster home and a donation contract has been signed.

The Intake Coordinator can request to temporarily close the organization to equine donations at any time. Such request must be approved by at least two (2) Board members. Upon request of the Intake Coordinator, the organization can be reopened to donated equines also with approval of at least two (2) Board members.

GSH requires that a minimum donation of \$100 OR 10 volunteer hours accompany each equine. This donation helps pay for the cost of the equine's care for 1-2 months. Volunteer hours must be completed within 60 days of intake. The Intake Coordinator will discuss volunteer options with any owner requesting donation, including but not limited to physical labor at a GSH location, administrative duties, fundraising activities, horse handling or training, or any other activity that the owner is suited for. This request will be waived for equines that are surrendered to the rescue in lieu of being seized due to neglect or abuse, or may be waived for any other reason on majority vote of the Board of Directors.