

Gentle Spirit Horses Rescue & Sanctuary Policy & Procedure Manual



Adoption by Board Member Policy

Effective Date: 1/1/2011

Last Modified: 3/31/2014

POLICY

Gentle Spirit Horses Rescue & Sanctuary, Inc.'s (GSH) policy is to allow Board Members, Officers, Directors, and other parties associated with GSH to adopt equines from the program.

PROCEDURE

All parties interested in adopting an equine from GSH must follow the Adoption Policy. Board Members, Officers, Directors, and other parties associated with may not set their own adoption fee, check their own references, or approve their own application. In the chance that the Intake Coordinator (who sets adoption fees) or the Adoption Coordinator (who reviews applications) is the interested party, another member of the Board of Directors must process their application for approval. The adoption fee of the equine in question must be reviewed by the Board of Directors to ensure that it is a fair fee.